



**New York State Deputies Association, Inc.
Seminar Announcement
Grievances & Discipline – “Basic Training” for Union
Representatives**

Date: Friday, September 29, 2017

Time: 12:00 noon – 3:00 PM

Location: Solvay Fire Department
1925 Milton Ave.
Syracuse, NY 13209

Cost: NYSDA Members – no charge Non-Members - \$10.00

NYSDA Board meeting to follow at 3:00 P.M. All participants are invited to stay for the meeting.

This seminar is designed for local union representatives who will be involved in grievance investigations and disciplinary matters at the early stages. Topics will include:

- Defining a “grievance”
- The initial investigation
- Time limits
- The “conflicting grievant” issue
- Your “duty of fair representation”
- Settlements
- Your role as the “union rep” in a disciplinary interview
- Initial actions on disciplinary matters

Name of person submitting registration:

Association Name:

Email address for contact:

Number of attendees:

Form can be emailed to: tross1@rochester.rr.com

Mail checks (and forms if you wish) payable to NYSDA to:

NYSDA
61 Laredo Dr.
Rochester, NY 14624

For further information, call (585) 247-9322. You can also email tross1@rochester.rr.com or check our web page at www.NYSDeputy.org.